

Ashgate Garden Care is committed to a safe working environment and wish portray this in its health and safety policy. This health and safety policy statement was prepared, using the combined template available on the HSE website at [www.hse.gov.uk/risk/risk-assessment-and-policy-template.doc](http://www.hse.gov.uk/risk/risk-assessment-and-policy-template.doc)

This is the statement of general policy and arrangements for:

**Ashgate Garden Care**

Overall and final responsibility for health and safety is that of:

**Paul Gregory**

Day-to-day responsibility for ensuring this policy is put into practice is delegated to

**Paul Gregory**

| STATEMENT OF GENERAL POLICY   | RESPONSIBILITY OF:<br>Name/Title | ACTION/ARRANGEMENTS   |
|---|----------------------------------|---|
| To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities.   | Paul Gregory                     | Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed every year, or earlier if working habits or conditions change.)  |
| To provide adequate training to ensure employees are competent to do their work.  | Paul Gregory                     | Staff and subcontractors given necessary health and safety induction and provided with appropriate training (including manual handling, working at height, machinery and electrical safety) and personal protective equipment. We will ensure that suitable arrangements are in place to cover employees engaged in work remote from the main company site. |
| To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances.  | Paul Gregory                     | Toilets, washing facilities and drinking water provided. System in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects. Staff trained in safe handling/use of substances. (See <a href="http://www.coshh-essentials.org.uk">www.coshh-essentials.org.uk</a> .)       |
| First Aid box .Accidents and ill health at work reported under RIDDOR:<br>(Reporting of Injuries, Diseases and Dangerous Occurrences Regs)<br><a href="http://www.hse.gov.uk/riddor">www.hse.gov.uk/riddor</a> Tel: 0845 300 9923 | Paul Gregory                     | In drivers door of vehicles when on site  |
| Policy review   | Paul Gregory                     | This polciy 15/2/10. To be reviewed every twelve months and updated sooner if work activity changes   |